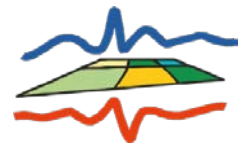


# Feedback form for doctoral committee meetings



The **advisor** is responsible for reporting back to the IRTG coordinator. This form is to be filled out by the doctoral committee (DC) members **during the meeting** with the student present.

## Meeting information

Location: \_\_\_\_\_ date: \_\_/\_\_/20\_\_ Meeting number: 1 2 3 4 5  
 Present (name) (signature)  
 \_\_\_\_\_ (student; Section \_\_) \_\_\_\_\_  
 \_\_\_\_\_ (advisor, DC member 1) \_\_\_\_\_  
 \_\_\_\_\_ (DC member 2) \_\_\_\_\_  
 \_\_\_\_\_ (DC member 3) \_\_\_\_\_

## Progress of the PhD project during the last six months

- The minutes of the last meeting on \_\_/\_\_/20\_\_ *have / have not* (please delete) been accepted.
- Please rate the student's current **report** or **paper draft** and give him/her **feedback** accordingly.
  - insufficient     acceptable     good     very good     excellent
- Has the student's project progressed as could be expected?  **yes**  **no**  
 If no, please briefly state (1) the cause and the estimated extend of any delay: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 and (2) what mitigation strategy is proposed: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Training needs

Does the student have any (further) training needs?  **yes**  **no**  
 (Please consider any academic, technical, language, social and transferable ("soft") skills)  
 If yes, please specify: (1) type of training: \_\_\_\_\_  
 (2) where it could be obtained: \_\_\_\_\_  
 (3) when it is planned: \_\_\_\_\_

## International and networking activities

Please report any planned activities for the next 6 months:

Activity	yes	no	Remarks
International conference	<input type="checkbox"/>	<input type="checkbox"/>	(Conference title, location, date)
Propose IRTG invited speaker	<input type="checkbox"/>	<input type="checkbox"/>	(Name, affiliation, topic)
Advisor to propose candidate for TR32 fellowship	<input type="checkbox"/>	<input type="checkbox"/>	(Name, affiliation, research theme)
Stay abroad	<input type="checkbox"/>	<input type="checkbox"/>	(Institution, host name, period, duration)

## For 2<sup>nd</sup> meeting (1<sup>st</sup>-year evaluation) only

Do the doctoral committee members think it is realistic for the student to pursue a PhD degree in the next two years?  **yes**  **no**  
 If no, what do you suggest? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_