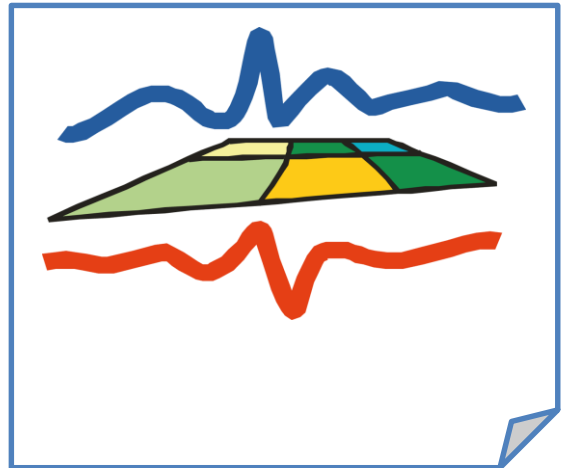


Template for IRTG Grant Report

By accepting any IRTG Grant (Summer School Grant, TR32 Fellowship, International Cooperation Grant etc.) its recipients agree to send a report (of their journey) within two weeks after their return; these reports are published on the IRTG website. Please use this template for your report.

The report should include the following information:

- Event name (not just the acronym)
- Event dates (from-to)
- Event location (city/country) Author name (First name Last name)
- Author position
- Author institute
- Author project (working) title
- If applicable: Presentation title (presentation type)
- If possible: provide link to online abstract
- One **picture** that can be used on our website (including copyright information)



Please, keep in mind that your report will be published on the IRTG website. Therefore, do not forget to provide copyright information for pictures and state the authors of quotations.

As the author you will be responsible for the content of your report. We will review your report for obvious flaws, but please review it before you hand it in and make sure that your text is coherent and understandable for a wide range of possible readers.

Here are some ideas for writing:

- Interest in the conference, seminar, course etc.
- Things learned or contacts established
- Presentations you gave
- Publications you plan as a result of the experience

See our website for previous reports written by the IRTG members: <http://tr32new.uni-koeln.de/index.php/irtg/graduate-school/news-reports>